

Minutes of the Meeting of Brewham Parish Council held on Tuesday, 12th May 2020, by Zoom Conference Meeting at 8.00pm

Present: David Dabinett (Chair), Eddie Harper, Richard Hiscock, Robert Jackson & Patricia Stainton.

In attendance: Sue Price (Clerk) & Anna Groskop (County Councillor).

The Chairman welcomed everyone to the meeting.

1. **Apologies for Absence:**

Apologies for absence had been received from Robin Bastable (District Councillor) & PCSO Tim Russell.

2. **Declarations of Interest:**

There were no declarations of interest.

3. **Election of Chairman of Brewham Parish Council for the year 2020/21:**

Robert Jackson proposed that David Dabinett be elected Chairman of Brewham Parish Council for the year 2020/21. This was seconded by Richard Hiscock and agreed unanimously. He will sign the declaration of acceptance of office as soon as possible.

4. **Election of Vice-Chairman of Brewham Parish Council for the year 2020/21:**

David Dabinett proposed that Patricia Stainton be elected Vice-Chairman of Brewham Parish Council for the year 2020/21. This was seconded by Robert Jackson and agreed unanimously. She will sign the declaration of acceptance of office as soon as possible.

5. **Minutes of the Meeting held on 10th March 2020**

The minutes of the 10th March 2020 meeting were unanimously approved and will be signed as a correct record by the Chairman as soon as possible.

6. **Matters Arising:**

There were no other matters arising that would not be dealt with elsewhere.

7. **Financial Business:**

i. **Financial transactions:**

The Clerk reported that since the last meeting interest of 0.12p had been received on the HSBC Money Manager account and the precept payment of £4,000 from SSDC. The cheque for £90.09 for the website hosting had been cashed as had the payment of £10 to the Old Red Lion for the hire of the meeting room for the March meeting and the cheques totalling £1,000 for the Clerk's salary and PAYE due to HMRC.

The financial transactions for the period 10th March-11th May 2020 were therefore as follows:

Bank balances brought forward at 10 th March 2020	£3,332.05
<u>Income</u>	
Interest on HSBC Money Manager Account	0.12
SSDC – Precept for 2020/21	£4,000.00

<u>Expenditure</u>	
Qwerk Digital – web hosting and domain renewal	£90.09
The Old Red Lion – March meeting room hire	10.00
Mrs Sue Price – Clerk’s annual salary	1,000.00
HMRC – PAYE – Clerk’s salary	200.00

The Fund balances at 11th May 2020 were therefore:

General Fund	£3,945.68
Burial Ground Fund	1,286.40
Reserve Fund	1,000.00

(There are now only the three funds as the Parish Plan Fund was closed last year).

Represented by Bank a/cs:

National Savings Bank Investment a/c	£845.46
HSBC Savings a/c	241.22
HSBC Community a/c	5,145.40

Total £6,232.08

Bank balances carried forward as at 11th May 2020 £6,232.08

- ii. The Clerk requested approval for payment of the following:

Water2Business – Churchyard tap - £81.00
AS Print – Below the Tower printing - £458.00
Came & Company – Annual Insurance renewal - £333.00

Also invoices which will be received and require payment before the July meeting:

Clive Thorman – 1st payment for the mowing of the Burial Ground - £350
Somerset Association of Local Councils annual subscription – c. £120-130

It was unanimously agreed that all these payments be made.

- iii. All payments are currently made by cheque and two signatures are required – currently these are David Dabinett and Patricia Stainton and it was unanimously agreed to add Eddie Harper. We are currently looking into the possibility of being able to make some of the payments by online banking.
- iv. Normally at this meeting the accounts for the previous year are presented for approval. Due to Covid 19 it has not been possible to get all the paperwork to the internal auditor, Karen Perry, and so it is hoped that this will be done before the July meeting. PKF Littlejohn have extended the date by which the audited accounts are due. A copy of the unaudited accounts for 2019/2020 had been circulated and placed on the website.

8. **Planning Applications:**

- i. **Applications already considered by the Parish Councils:**

- a. 19/03117/LBC – Listed Building Consent for a retrospective application to replace 5 single glazed sash windows with double glazed units and to enclose existing utility area link at Cockeymoor Farmhouse, Tile Hill, Brewham, BA10 0JF. Application withdrawn. It was thought that perhaps this was because the windows were not in the listed part of the building. **The Clerk** will check and report back.

ii. **Applications received since the Parish Council's last meeting and discussed by email:**

- a. 20/00592/LBC - Fisherton Cottage, Hardway, BA10 0LR - the carrying out of internal and external alterations to convert existing garage into habitable accommodation. Application approved.
- b. 20/00879/FUL - Hardway House Hardway Brewham Bruton BA10 0LR - Use of land for the siting of a lakeside cabin for use as holiday accommodation or ancillary to main house. Decision awaited.
- c. 20/00640/FUL - Batts Farm Cottage, Hutchins Lane, Brewham, BA10 0QN – the demolition of existing two storey detached dwelling and construction of new proposed two storey replacement dwelling. Decision awaited. On behalf of the Parish Council the Clerk had written to the Planning Department to advise that the application could not be supported. She had since received an email from Mary Macdonald Watson to advise that the owner of Batts Farm Cottage came and took photographs from the front of the Tithe barn saying that she would ask the architect to amend the location of the new house so that it was not in the Tithe barn's sight line.
- d. 20/01034/DPO - Dreamers Farm, North Brewham, BA10 0JW - Application to discharge a section 106 agreement between South Somerset District Council and Mr Simon Joseph Giles Oakley attached to planning approval 07/04295/FUL dated 29th September 2008 in relation to an agricultural tie and non-fragmentation of the holding. Decision awaited. The Clerk had written to the Planning Department on behalf of the Parish Council objecting to this application.

The Clerk to send copies of the comments sent to the Planning Department for Batts F Farm Cottage and Dreamers Farm to Councillors.

No new applications have been received.

9. **Burial Ground & Churchyard:**

The coping on top of the wall on the roadside is crumbling and although the Clerk had asked Burfitt & Garrett to look at this and repair as necessary the work has not yet been done and she had not chased because all building work had stopped because of the Covid 19 lockdown.

The Clerk to contact Burfitt & Garrett and ask them to repair the coping on top of the Burial Ground wall as soon as possible.

10. **Roads:**

i. **Outstanding matters:**

The potholes in Street Lane have now been repaired and the Clerk noted that others in the parish had been repaired recently. The damage to the wall at the bottom of Tower Road is still awaiting repair.

ii. **New matters:**

Due to lockdown no-one has been travelling around the village so there were no new matters except it was thought there might be some fly tipping in Hassocks Lane.

The Clerk will check this and whether there are any noticeable potholes around the village and report if necessary.

11. **Footpaths & Bridleways:**

i. **Outstanding matters:**

Nothing has yet been done about marking the footpath at Swanton Farm and the stiles on the footpath leading from Hoofprints because of the Covid 19 lockdown.

ii. There were no new matters to report.

12. **Update on the Village Hall Restoration Project & Parish Plan**

The Village Hall re-opening took place on the 14th March and was very well attended. Unfortunately everything closed down shortly afterwards resulting in various events having to be cancelled.

A grant had been received from the District Council and a meeting will be held shortly to plan future fundraising but this is going to be more difficult in the current circumstances.

The meeting of the Wildlife Watch Club also had to be cancelled.

Ric Rogers has once again compiled the 2020/21 edition of Below The Tower and copies are now ready for distribution to parishioners. Councillors thanked Ric for all the hard work and time he spends putting together this extremely useful publication.

13. **Report from PCSO Tim Russell:**

PCSO Tim Russell was unable to attend the meeting but had said he would send a report but this has not yet been received – the Clerk will forward to all if one is received. The police have been making very regular patrols at Alfred's Tower during the lockdown.

14. **Correspondence Received:**

The following correspondence had been received since the last meeting:

- (i) Somerset County Council Coronavirus Updates – these can be viewed at - <https://www.somerset.gov.uk/coronavirus/covid-19-latest-advice/>
- (ii) Somerset Age UK "Friendly Phone calls" service - <https://ageuksomersetcoronavirus.org.uk>.
- (iii) Somerset Coronavirus Workstream Update.
- (iv) Somerset Waste updates – these can be viewed at - <https://www.somersetwaste.gov.uk/coronavirus/>

15. **Dates of future meetings:**

The next meeting will be held on Tuesday 14th July and then on Tuesdays, 8th September & 10th November 2020 and 12th January & 9th March 2021.

16. **Open Forum:**

As there will be no annual meeting this year, the Chairman had circulated a copy of his Annual Report. Eddie Harper noted that not all the names had been included on the list of the 'Hello Brewham Group'. This will be corrected and the report published on the website.

Anna Groskop advised that, as a result of Covid 19, small businesses can apply to SSDC for a grant. Applications can be done online. The self-employed can apply for a grant to HMRC from tomorrow.

Church Bridge Stores in Bruton are currently making deliveries to anyone unable to leave their house as are Gilcombe Farm.

There were no further questions or matters anyone wished to raise.

There being no further business the meeting closed at 8.32pm.

The minutes of the 12th May 2020 meeting were unanimously approved on 14th July 2020 and were signed as a correct record by the Chairman.

