

**Minutes of the Annual Parish Meeting  
held on Tuesday 11<sup>th</sup> May 2021,  
at 7.30pm at Brewham Village Hall**

**Present:** David Dabinett (Parish Council Chairman), Patricia Stainton, Eddie Harper & Richard Hiscock (Parish Councillors), James Coward, Zena Dabinett, Mary MacDonald Watson, David Nye, Ric Rogers & Ann Saxton.

**In attendance:** Sue Price (Clerk to the Parish Council).

1. **Apologies for absence:**

Apologies for absence had been received from Robert Jackson (Parish Councillor), Anna Groskop, (County Councillor), Robin Bastable (District Councillor) & PCSO Tim Russell.

2. **Minutes of the Annual Parish Meeting held on 14<sup>th</sup> May 2019:**

The minutes of the Annual Parish Meeting held 14<sup>th</sup> May 2019 were reviewed. Patricia Stainton proposed and Eddie Harper seconded that they be approved and they were then signed by the Chairman as a correct record.

No Annual Meeting was held in 2020 due the Covid-19 pandemic.

3. **Chairman's Annual Report for the year to 31<sup>st</sup> March 2021:**

The Chairman had circulated his Annual Report, a copy of which is attached to these Minutes.

There were no comments or questions.

4. **Accounts of the General Fund, the Burial Ground Fund and the Reserve Fund:**

The Chairman asked the Clerk to present the draft accounts, copies of which had been circulated and a copy is attached to these Minutes.

The Clerk reported that the year 2020/21 started with a balance of £2,232.08 and ended with a balance of £3,053.16. The balance at the start of the year was lower than in previous years due to the large expenditure in 2019/20 for repairs to the Burial Ground wall.

The precept was once again set at £4,000 with £3,050 being allocated to the General Fund and £950 to the Burial Ground Fund. It had been agreed at the January 2020 meeting that holding £1,000 in the Reserve Fund was adequate for the year although ideally it would be good to increase this figure when possible.

Income for the year 2020/21 totalled £4,448.23. This was higher than expected due to the Burial Ground Fund receiving more income than anticipated – a total of £442. Expenditure for the year 2020/21 was below budget (£4,030) at £3,627.15. This was mainly due to no additional mowing cost and, because of the pandemic, there were no costs for meeting room hire, Remembrance Day wreaths or miscellaneous expenses. The website crashed in September 2020 and at year-end it was still not working and so there were no website charges during the year.

The year therefore ended with a surplus of £821.08 and year-end balance of £3,053.16 which is held in three funds:

The General Fund which at year-end had a balance of £1,530.76, the Burial Ground Fund a balance of £522.40 and the Reserve Fund a balance of £1000.00.

At the January 2021 meeting it was agreed that the precept should remain at £4,000 for the year commencing 1<sup>st</sup> April 2021.

There were no questions.

5. **Adoption of the Annual Report & Accounts:**

Richard Hiscock proposed and Eddie Harper seconded that the Annual Report and Accounts be adopted.

6. **Open Forum:**

There were no comments or questions and the meeting closed at 7.35pm.