

## Minutes of the Brewham Annual Parish Meeting held on Tuesday 9<sup>th</sup> May 2023, at 7.30pm at Brewham Village Hall

**Present:** Robert Jackson (Parish Council Chairman), Richard Hiscock, Eddie Harper, Christopher Saxton and Patricia Stainton (Parish Councillors), David Nye, Ric Rogers & Ann Saxton.

**In attendance:** Sue Price (Clerk to the Parish Council).

The Chairman welcomed everyone to the meeting.

1. **Apologies for absence:**  
Apologies for absence had been received from Councillors Lucy Trimmell & Tom Power.
2. **Minutes of the Annual Parish Meeting held on 10<sup>th</sup> May 2022:**  
The minutes of the Annual Parish Meeting held on the 10<sup>th</sup> May 2022 were reviewed. Patricia Stainton proposed and Richard Hiscock seconded that they be approved and they were unanimously agreed and signed by the Chairman as a correct record.
3. **Chairman's Annual Report for the year to 31<sup>st</sup> March 2023:**  
The Chairman had circulated his Annual Report, a copy of which is attached to these Minutes.
4. **Accounts of the General Fund, the Burial Ground Fund and the Reserve Fund:**  
The Chairman asked the Clerk to present the draft accounts, copies of which had been circulated and a copy is attached to these Minutes.

The year 2022/23 started with a balance of £3,699.60 and ended with a balance of £3,332.40.

The precept was once again set at £4,000 with £3,000 being allocated to the General Fund and £1,000 to the Burial Ground Fund.

Income for the year 2022/23 totalled £4,560.14 – being precept of £4,000, interest of £1.14 and Burial Ground income of £309. The total figure also includes an internal transfer of £250 from the General Fund to the Burial Ground Fund.

Expenditure for the year 2022/23 totalled £4,927.34 which was about the budgeted figure for the year and includes the transfer £250 from the General Fund to the Burial Ground Fund. At the January meeting I had forecast that expenditure would be above budget and the year-end balance would be just over £2,500 due to the work needed on the two yew trees which is going to cost in the region of £800 but the contractor had decided the weather was too bad to do the work on a couple of occasions in February and March and then when he attempted to do it found two rook's nests and so the work has now had to be put on hold until August.

The year-end deficit is therefore £367.20 and the year-end balance is £3,332.40 held in three funds –

The General Fund which at year-end had a balance of £1,637.66.

The Burial Ground Fund a balance of £194.74.

The Reserve Fund a balance of £1,500.00.

At the January 2023 meeting while it was agreed that the precept should be kept as low as possible it was agreed that it needed to be increased to £4,400 for the financial year commencing 1<sup>st</sup> April 2023.

There were no questions.

5. **Adoption of the Annual Report & Accounts:**

Robert Jackson proposed and Christopher Saxton seconded that the Annual Report and Accounts be adopted. This was unanimously agreed.

6. **Open Forum:**

There were no comments or questions and the meeting closed at 7.38pm.

These minutes were unanimously approved and signed as a correct record by the Chairman at the meeting of Brewham Parish Council on Tuesday, 14<sup>th</sup> May 2024.